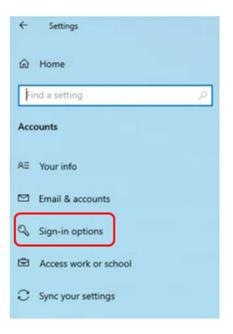
Windows 10 Hello Setup

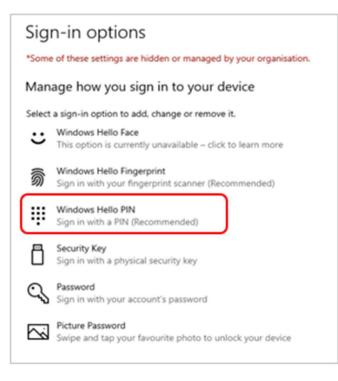
Windows Hello PIN

- 1. Go into Start menu
- 2. Choose Settings a (or you can go straight to Settings by pressing Windows key plus I)
- 3. On the Settings site, choose 'Accounts'

Settings										D	×
				Windo	ows Settin	gs					
				Find a setting		Ą					
	旦	System Display, sound, notifications, power		Devices Bluetooth, printers, mouse		Phone Link your Android, iPhone		Network & Internet WFL flight mode, VPN			
	ø	Personalisation Background, lock screen, celours	E	Apps Uninstall, defaults, optional features	R	Accounts Your accounts, email, sync, work, other people	©₽	Time & Language Speech, region, date			
	8	Gaming Xhox Game Bar, captures, Game Mode	ŀ	Ease of Access Narrator, magnifier, high contrast	Q	Search Find my files, permissions	۵	Privacy Location, camera, microp	hone		
	С	Update & Security Windows Update, recovery, backup									



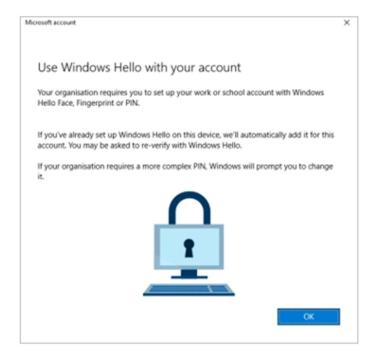
5. Under the options, choose 'Windows Hello PIN'



6. Click 'Add' to proceed with setting up a PIN



7. Click the blue 'OK' button on the message box



8. Respond to the OKTA MFA prompt depending on what you already have set up, e.g., push, SMS, etc.

Connecting to 1 Office 365	×	Connecting to 1 Office 365
Referen in Characteria Promarkia		Relieve in children Barnandos
Okta Verify (Pixel 6)		SMS Authentication (+44 XXXX XX9239)
Send Push		Enter Code
Or enter code		Do not challenge me on this device for the next 30 days
Do not challenge me on this device for the next 15 minutes Back to sign in		Verify
Powered by Okta	Privacy Policy	Back to sign in

9. Enter your new Windows Hello PIN and confirmation, then click OK

Windows Security	× Windows Security	\times
Set up a PIN	Set up a PIN	
Create a PIN to use instead of passwords. Having a PIN makes easier to sign in to your device, apps and services.	s it Create a PIN to use instead of passwords. Having a PIN makes it easier to sign in to your device, apps and services.	
New PIN	New PIN	
Confirm PIN	Confirm PIN	
Include letters and symbols	Include letters and symbols	
	PIN requirements	
OK Cancel	OK Cancel	l

Note: Tick the box 'Include letters and symbols' if you want to use characters in your PIN

PIN Requirements

- Minimum length: 6
- Maximum length: 16
- Allowed characters:
 - Lowercase
 - $\circ \quad \text{Uppercase}$
 - Special e.g. ?, !, #

10. Click on the blue OK button once you are all set

Microsoft account	×
All set!	
You can sign in with your PIN now.	
_	ОК

Please note, after setting up Windows Hello, it can take up to **2 hours** for the feature to become enabled. During this time, you will need to continuing using your password to log in to your PC.

Windows Hello Fingerprint

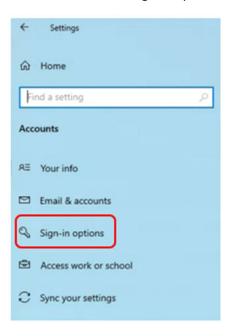
If your device has a supported fingerprint reader, you can register one or more fingerprints to log into your device.

For example, the Microsoft Surface Laptop Go has a fingerprint reader embedded in the power button.

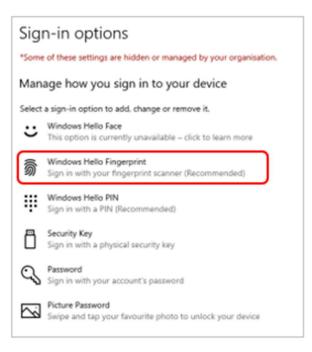
You must setup (and ensure you can login with) a Windows Hello PIN before running through this next process.

- 1. Go into Start menu
- 2. Choose Settings 🚳 (or you can go straight to Settings by pressing Windows key plus I)
- 3. On the Settings site, choose 'Accounts'

Settings									-	D	×
				Windows	Settin	gs					
				Find a setting		R					
		System Display; sound, notifications, power		Devices Bluetooth, printers, mouse		Phone Link your Android, iPhone		Network & Internet WFL flight mode, VPN			
1	ø	Personalisation Background, lock screen, colours	E	Apps Uninstall, defaults, optional features	8	Accounts Your accounts, email, sync, work, other people	¶.	Time & Language Speech, region, date			
	8	Gaming Xbox Game Ilar, captures, Game Mode	G	Ease of Access Narrator, magnifier, high contrast	Q	Search Find my files, permissions	۵	Privacy Location, camera, microj	phone		
	0	Update & Security Windows Update, recovery, backup									



5. Under the options, choose 'Windows Hello Fingerprint'



6. Click 'Set up' to proceed with setting up a fingerprint

5	Windows Hello Fingerprint Sign in with your fingerprint scanner (Recomme	inded)
	You can sign in to Windows, apps and services Windows to recognise your fingerprint.	by teaching
	Learn more	5
		Set up

7. Click on 'Get started'

mest.

Vindows Hello setup	×
Welcome to Windows Hello	
Your device just got more personal. Say got complex passwords and start using your fin your device, verify your identity and buy thi	gerprint to unlock
Learn more	

8. Enter your Windows Hello PIN so that Windows can confirm it is you. *This is why you need to set up a PIN before a fingerprint.*

Windows S Making	^{security} g sure it's you		×
	•••••	୕	
	I forgot my PIN		
	ОК	Cancel	

9. Follow the on-screen prompts to setup your fingerprint. If you use a Surface Laptop Go, your Power button will light up.

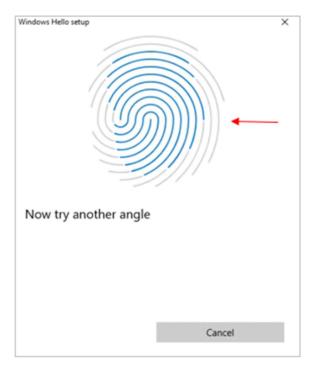
Be patient, this process may take a couple of minutes with you being asked to move your finger left, right , etc.

		6	5	
		חחר		
Touch	the power l	button		
	dly lift and rest complete.	your finger on t	he power butto	n until
_				

10. You will be asked to 'lift and touch again' and try other angles of your fingerprint - click Next If at any time you see 'not recognised' during set up, just continue to try different angles.

erent angles to capture	the
	erent angles to capture

11. Change your fingerprint angle to improve detection. Use the display fingerprint as a guide - you want as much as possible to be blue, which means those parts of your fingerprint have registered.



- 12. Once your fingerprint is registered, you will get the 'All set' message
- 13. Click Close to finish or select 'Add another finger' to setup another fingerprint

Windows Hello setup	×
All set!	
Use your fingerprint the next time you want to unlock your device.	
Add another finger	
Close	

FAQs

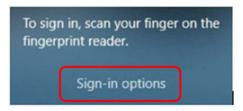
That option is temporarily unavailable. For now, please use a different method to sign in **The following message is displayed when attempting to sign in with Windows Hello**:

That option is temporarily unavailab	le. For now, plea	se use a different method to sign in.
	ОК	

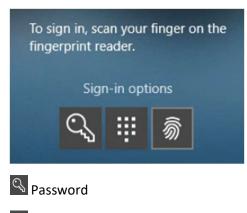
Please note, after setting up Windows Hello, it can take up to **2 hours** for the feature to become enabled. During this time, you will need to continuing using your password to log in to your PC.

How do I sign in with Windows Hello?

If you have setup Windows Hello Fingerprint, this will be enabled as the default sign-in option. To select an alternative method, click Sign-in options on the login screen.



Then select the required sign-in option -

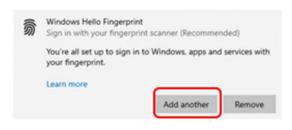




🔊 Windows Hello Fingerprint

How do I add another fingerprint to Windows Hello?

Follow the section for Windows Hello Fingerprint on pages 5-8, selecting 'Add another' in step 6.



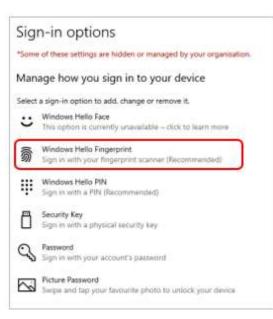
How do I remove Windows Hello Fingerprint?

- 1. Go into Start menu
- 2. Choose Settings (or you can go straight to Settings by pressing Windows key plus I)
- 3. On the Settings site, choose 'Accounts'

Settings									 П	×
				Windo	ws Settir	igs #				
	旦	System Display anend natiPublism, power		Devices Buildoft; prifer, muse	۵	Prone Link your Andrasii, Phone	0	Network & Internet. W71 Bight mude, 1751		
	ø	Personalization Background, look screen, entitient		Apps Chronatal, parlaulti, liptional Naturei	R	Accounts Trais screams, enail, sync, work, other particle	} ⋧	Time & Language Speech, report, Jahr		
	8	Garwing Store Dark Dark captures, Carter Missie	G	Ease of Access Nametic response, high mental	Q	Search First my flex, permissions	A	Privacy (portion, samara, micro		
	C	Update & Security Window Update, with etg. Balling								

← Settings
û Home
Find a setting
Accounts
RE Your info
🖾 Email & accounts
Sign-in options
E Access work or school
C Sync your settings

5. Under the options, choose 'Windows Hello Fingerprint'



6. Select 'Remove'

<u></u>	Windows Hello Fingers Sign in with your finge	print rprint scanner (Recommer	nded)
	You're all set up to sign your fingerprint.	n in to Windows, apps and	services with
	Learn more		
		Add another	Remove

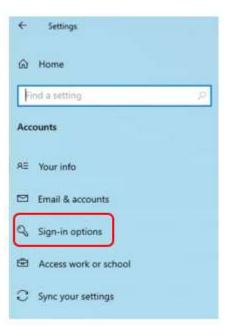
This will remove your Windows Hello Fingerprint registration (without confirmation).

How do I change my Windows Hello PIN (existing PIN known)?

- 1. Go into Start menu
- 2. Choose Settings 🔤 (or you can go straight to Settings by pressing Windows key plus I)
- 3. On the Settings site, choose 'Accounts'

Settings								-	×
			Window Jose a sense	ws Settir	igs #				
Į	System Digiting invest nullPlattions, power	-	Devices Buelcott; printers; misure	۵	Phone Link your Android, Phone	0	Network & Internet WFL Bytst works, 1791		
0	Personalisation Background, look screen, celliner	E	Apps Crimital, default, optional Natures	R	Accounts four accounts, email, sync, work, other people	\$₽	Time & Language Speech, report, date		
9	Gaming How Gene Sac ceptures, Gene Mode	Ⴇ	Ease of Accesa Nametic magnifier, high commut	Q	Search Find my flex, permissions	a	Privacy (acation, camping, mice	cjitoji ne	
-	Update & Security Windows Update, womeny backup								

4. In Accounts, choose 'Sign-in options' from the list on the left



5. Under the options, select Windows Hello PIN



6. Click 'Change'

Ψ	Windows Hello PIN Sign in with a PIN (Recommended)	
	Your PIN is all set up to sign in to Windows,	apps and services.
	Learn more	
	I forgot my PIN	
	Change	Remove

7. Enter your current Windows Hello PIN, your new PIN and confirmation

Windows : Chang	^{Security} Je your PIN		×
	PIN		
	New PIN		
	Confirm PIN		
	Include letters and	symbols	
			_
	OK	Cancel	

8. Click OK

How do I change my Windows Hello PIN (existing PIN unknown)?

- 1. Go into Start menu
- 2. Choose Settings a (or you can go straight to Settings by pressing Windows key plus I)
- 3. On the Settings site, choose 'Accounts'

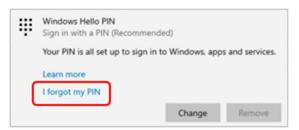
Gettings									-	п	×
				Window	ws Settir	igs					
	旦	System Display, seved, nettiPublism, power	8	Devices Buelcott, printers, enquier	۵	Phone Link your Android, Phone	•	Network & Internet W7i, fight scale, 1Ph			
	ø	Personalisation Baligmand, look screen, colliner		Apps Constat defaults aptional Instants	R	Accounts that seconds, mail, sync, work, other pargie	\$₽	Time & Language Specifi, report, date			
	8	Gaming Hous Game Bar, captures, Game Mode	Ժ	Ease of Access Nametic magnifier, high commut	Q	Search Find my fires, parmissions	A	Privacy (acetum, samara, micro	(**)** *		
	С	Update & Security Westige Update, westway, being									

← Settings
බ Home
Find a setting P
Accounts
RE Your info
🖾 Email & accounts
🔍 Sign-in options
Access work or school
C Sync your settings

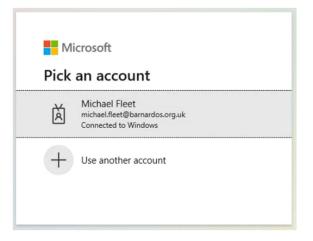
5. Under the options, choose 'Windows Hello PIN'



6. Click on the 'I forgot my PIN' blue link



7. Select your Windows account



8. Respond to the OKTA MFA prompt depending on what you already have set up, e.g., push, SMS, etc.

Connecting to 1 Office 365	×	Connecting to (] Office 365
Remarkin Remarkin		Relaves in Children Rernardsh
Okta Verify (Pixel 6)		SMS Authentication
Send Push		(+44 XOOX XX9239) Enter Code
Or enter code		Send code
 Send push automatically Do not challenge me on this device for the next 15 minutes Back to sign in 		Do not challenge me on this device for the next 30 days
Powered by Okta P	tivacy Policy	Back to sign in

9. Enter your new Windows Hello PIN and confirmation, then click OK

Set u	p a PIN		
	a PIN to use instead of passy o sign in to your device, app	charter and a strategic rest in the state of a strate rests of	es it
	New PIN		
	C1050 1704		
	Confirm PIN		
	Include letters and sy	mbols	
		Cancel	

Note: Tick the box 'Include letters and symbols' to use characters in your PIN

PIN Requirements

- Minimum length: 6
- Maximum length: 16
- Allowed characters:
 - o Lowercase
 - Uppercase
 - Special e.g. ?, !, #