

## COMMUNICATIONS CONTRIBUTION CONSENT FORM

If you have any questions about this form or about how to fill it in, please speak to your contact at Barnardo's e.g. your case worker or marketing contact. They will be happy to help you.

Barnardo's produces a range of communications resources to tell people about the work that we do, about our services and to raise money for our work. By completing this form, you give us permission to use any information that you provide; these are collectively referred to as the "**contribution**". Thank you for helping us.

When you give your contribution, you will be given a card with the details of how to get in touch with us if you would like to discuss any aspect of your contribution or to withdraw your consent (if you choose to at a later date).

Full name			
Address			
		Postcode	
Telephone			
Email			

**What will my contribution be used for?** (Please tick the options you are happy with)

**Presentations:** For people working inside and outside of Barnardo's

**Websites:** Barnardo's website and intranet (our staff website)

**Social media:** Barnardo's social media pages and social media advertisements which may include: Barnardo's pod cast, Facebook, Twitter, LinkedIn, Instagram, Pinterest, YouTube, Vimeo and Snapchat

**Publications:** Barnardo's leaflets, reports, posters, newsletters and other advertising and marketing materials

**Print and online media:** National, regional and local papers; magazines and news sites

**Television and radio:** National and regional television; national, regional and local radio

**Fundraising Appeals:** direct mail, emails and social media posts to help raise funds towards Barnardo's work

The contribution provided by you will be:

- stored and used for up to a period of five years, unless you decide to withdraw your consent;
- used to promote or advertise the aims of Barnardo's through the channels which you have agreed we may use;
- kept securely and only shared with our suppliers or partners who we work with to deliver and improve services; and
- (It may also be) made available for members of Barnardo's professional and services teams or for our fundraisers to use.

Your consents may be changed or withdrawn at any time by notifying Barnardo's in writing but you should be aware that, once information related to your contribution is placed on the internet, we do lose a degree of control over the distribution, retrieval and/or removal of the information. This could mean that even if we stop using that information it is possible that it may still be available on the internet. We also cannot control what kinds of comments a contribution may be subject to on social media. Please keep this in mind when providing your consents above.

**We will never sell your details and or share them with third parties unless Barnardo's is required to do so by law or if we believe there is a risk to harm.**

**Your contribution may be used to illustrate any of our services for children, young people and their families. Please tick the services which you are happy for your contribution to be associated with.**

- |   |  |
|---|--|
| <input type="checkbox"/> Missing young people       | <input type="checkbox"/> Looked-after Children         |
| <input type="checkbox"/> Anti-Social behaviour      | <input type="checkbox"/> Youth Employment and Training |
| <input type="checkbox"/> Substance misuse           | <input type="checkbox"/> Parental Imprisonment         |
| <input type="checkbox"/> Emotional Health           | <input type="checkbox"/> Substance Misuse              |
| <input type="checkbox"/> Homelessness               | <input type="checkbox"/> Asylum Seekers                |
| <input type="checkbox"/> Young Carers               | <input type="checkbox"/> Bullying and Discrimination   |
| <input type="checkbox"/> Volunteering               | <input type="checkbox"/> Teenage Parents               |
| <input type="checkbox"/> Sexuality                  | <input type="checkbox"/> Disability                    |
| <input type="checkbox"/> Female Genital Mutilation  | <input type="checkbox"/> Advocacy and Mentoring        |
| <input type="checkbox"/> Life-threatening illnesses | <input type="checkbox"/> Missing Young People          |
| <input type="checkbox"/> Family Placement           | <input type="checkbox"/> Violence                      |
| <input type="checkbox"/> Leaving care               | <input type="checkbox"/> Abuse and Neglect             |
| <input type="checkbox"/> Exclusion from Education   | <input type="checkbox"/> Poverty                       |

**Can I remain anonymous?**

You can choose to have your real name published or remain anonymous (in which case, we will use a false name). Please tick one of the following options:

I am happy for my real name to be used  I do not want my real name to be used

**Additional Information**

The reason we ask these questions, is to ensure we have a diverse mix of people in all of the Barnardo's content. Please write in the space provided or tick 'prefer not to disclose'. **This information is for internal purposes only.**

**Age** \_\_\_\_\_ Prefer not to disclose

**Ethnicity** \_\_\_\_\_ Prefer not to disclose

**Gender** \_\_\_\_\_ Prefer not to disclose

**I am happy to give my permission**

Please sign this form to show you are happy to give permission for your contribution to be used by Barnardo's for the purposes outlined above. Information related to your contribution will not be used or stored for any longer than five years, unless you ask us to stop using it before then.

Signature  Date

**If you are under 18, we need written permission from a parent, guardian or responsible adult.**

Signature of parent/guardian  Date

Please return your completed form to your case worker or Barnardo's contact. Alternatively you can email it to [consentforms@barnardos.org.uk](mailto:consentforms@barnardos.org.uk). Thank you. If you have any questions about the form, please contact your case worker or contact at Barnardo's.

**Data protection:** Barnardo's values your support and promises to respect your privacy. The data we gather and hold is managed in accordance with GDPR and the Data Protection Act 2018. We will not disclose or share personal information supplied by you without your consent unless we are required to do so by law or we believe there is a risk of harm. You can see our full Privacy notice here: [www.barnardos.org.uk/privacy-notice](http://www.barnardos.org.uk/privacy-notice)